

Diocese of Raleigh Office of Property & Construction – Norms & Guidelines for Design Updates Effective March 2022

Key Changes:

Section 2, c. Doors:	Replace “ <i>altar podium</i> ” with “ <i>Sanctuary</i> ” and eliminate statement encouraging moveable seating rather than fixed pews at the front of the nave.
Section 2, d. Interior View Panels:	Update to new policy: “ <i>With the exception of toilet facilities, all new construction shall be designed such that views are provided into all interior rooms and spaces large enough to accommodate an occupant through the use of glass view panels in doors, sidelights, or other equivalent means of visibility. Careful attention should be given to space planning to maximize lines of sight. For existing buildings, this policy will be implemented within the scope of future renovations which include new or replacement doors.</i> ”
Section 2, h. Roof:	Remove recommendation that slope be 12:12, as the architectural form will be clarified within the <i>Programming Document</i> .
Section 3, a. Cellular Equipment Leases:	Expand the existing cell tower prohibition to cover <i>any</i> leases to cell phone companies for communications <i>equipment</i> .
Section 4, a. Number of Spaces:	Clarification that the 1:2.5 parking ratio is a <i>minimum requirement</i> , not a suggestion, and should be included within new master plans.
Section 5, h. Security Plan:	Add requirement for a Security Plan among the required documents, similar to language for the Sustainability Plan.

Other Changes:

Throughout	Formatting and reference corrections.
Section 1, New Building Construction:	Clarifications that references <i>a. Architect, i & ii</i> apply to all new building construction and not solely new church construction.
Section 1, c. Programming Document:	Clarification that the intended architectural form should be included in the programming document and that it be complementary to any existing buildings.
Section 2, b. Classrooms:	Clarification that <i>current</i> NC-DPI guidelines should be consulted.
Section 4, c. Accessible Parking:	Building Code references updated along with recommended % of accessible spaces for parking lots with 501-1,000 spaces.
Section 5, b. Master Plan:	Revise all references from “Master Site Plan” to “Master Plan”.
Section 5, c. Schematics:	Include a site plan and primary building sections among required drawings, and additionally wall section(s) and roof plan for churches.
Section 5, d. Design Development:	Same change as for Schematic Drawings and revise HVAC reference to <i>mechanical</i> .
Section 6, f. viii:	Add referenced text as a footnote.